



AIC ENROLMENT PROCESS

Supporting every child toward a meaningful, individual pathway

STEP 1: ENQUIRY

Basic information about the child's needs and learning background is collected.



STEP 2: DOCUMENT REVIEW

Families share relevant reports such as:

- Diagnostic or developmental assessment reports
- Therapy reports (e.g. Speech & Language, Occupational Therapy)
- Individual Education Plan (IEP) or Behaviour Support Plan (if available)
- Recent school reports or teacher observations



These help us understand your child's learning profile.



STEP 3: CONSULTATION

A meeting is arranged with our SENCo to:

- Review the child's learning and support history
- School readiness assessment
- Understanding the AIC structure, routines, and Wave support model



STEP 4: TRIAL SESSION

Your child joins a short trial session at the AIC. Our team observes communication, social interaction, and learning engagement in a calm, supportive setting.



A Personal Learning Plan is drafted together with parents.



STEP 5: PLACEMENT DECISION

After the trial, the SENCo and Campus Principal will review:

- The child's readiness and alignment with the AIC model
- Class size and group dynamics
- The appropriate Wave level (2 – 4) within the AIC



If accepted, a transition plan and Individual Education Plan (IEP) are developed within the first two weeks.



STEP 6: TRANSITION & REVIEW

Each child starts with a gradual transition plan. Progress and placement are reviewed every term in partnership with parents.



Timeline:

Approximately 2 – 3 weeks from enquiry to placement confirmation.