

COVID 19 Management – v13 (7 Sept 2022)

Preventing infection in daily contact

- In line with the 'transition to endemic phase', the default position for prevention becomes 'living with Covid'. The following are now expected, as all members of our community take reasonable precautions to prevent infection or spreading the virus:
 - having the necessary vaccinations when available, desirable for staff/ those in regular contact with the school
 - maintaining social distance where possible
 - isolating/resting when symptomatic
 - testing when close contact known, suspected or not feeling well
 - carrying a mask/ having a mask available at all times when on the school site
- Masks are to be worn optionally throughout the school, except in the following circumstances where they are compulsory:
 - During an indoor assembly where 75 or more people are gathered
 - During an indoor event where 75 or more people are gathered
 - When entering the school clinic
 - When someone in your household has tested positive for covid 19 but you are well
- Masks may be adjusted for comfort for the above circumstances, but caution should be taken to prevent the risk of infection to others. Masks should be of N94/N95 type or double-masking of paper and cloth masks should be performed.
- Areas in use will be well ventilated. Windows (not doors, which can cause a fire/ safety hazard) should be opened to provide through-ventilation, ceiling fans must be on and set to a medium setting, AC units are fitted with specialist air-filtration devices and must be at 23°C+.
- Toilet use will be managed to avoid crowding. Only one child is allowed out of a class at a time. Only two in any toilet room. Changing rooms will be managed to avoid over-crowding and students may wear PE kit to school on the day of lessons to speed up changing for lessons.
- Transport (i.e. buses, minivans) providers will make sure their staff:
 - Follow hygiene rules and are fully-vaccinated.
 - Wear masks when there are children on their buses
 - Ensure that each bus/minivan is cleaned and sanitised before taking pupils to and from school
 - Try to keep their distance from passengers where possible
 - Ensure temperature screening is in place each morning and afternoon at the point of entry of the buses
 - Do not work if they are displaying coronavirus symptoms. If a member of their household are displaying symptoms or has tested positive, they should test daily before reporting to work and again at lunchtime and wear a mask
 - Assign specific seats are assigned to each pupil
 - Ensure children wear masks at all time when on the buses (this is considered a method of public transport)
 - Alternate seating that is at least 1m apart for all pupils, where reasonably practicable to do so
- Handwashing facilities will be provided throughout the school and hand sanitisers will be placed in each room, entry and exit points, dining hall, sports hall, sports field, and reception. Everyone in school will:
 - Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using the guidelines displayed or use alcohol-based hand sanitiser to cover all parts of their hands. Posters and support will be provided to show all how to and ensure all do this.
 - Clean their hands on arrival, before and after eating, after an activity, and after sneezing or coughing
 - Be encouraged not to touch their mouth, eyes and nose
 - Use a tissue or elbow to cough or sneeze, and use lidded bins for tissue waste – emptied several times a day.
- Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products (e.g. bleach, detergent), including: banisters, classroom desks and tables, bathroom facilities (including taps and flush buttons), door and window handles, furniture, light switches, office desks, teaching and learning resources, computer equipment (including keyboards and mouse), sports equipment and toys.
- Anyone displaying symptoms or complaining of ill health will be automatically tested even if previously tested and will be asked to wear a mask.

Preventing infection from those with symptoms and cases

School Procedure



- Anyone experiencing symptoms of common cold, influenza (flu), COVID 19, vomiting, diarrhoea or any unexplained sickness of any kind must not enter the school site, and instead follow official self-isolation guidance.
- Any member of the community living with someone experiencing symptoms of common cold, influenza (flu), COVID 19, vomiting, diarrhoea or any unexplained sickness of any kind must take a COVID 19 test before entry onto site and wear a mask. This should be done throughout the period of isolation for the household member who has tested positive.
- Anyone self-isolating with symptoms must access COVID 19 testing and inform school, so that measures can be taken to mitigate risk to others or inform the relevant authorities.
- All symptomatic close contacts and those under suspicion with symptoms must isolate and stay away from school for 5 days from the date that they have been tested with a positive result for the first time. Asymptomatic close contact students and adults must test each day for three days, but may attend school while wearing a mask.
- The Head of Primary/ Secondary must be informed immediately of suspicion of infection, close contact, COVID 19 case confirmation and test results so that actions can be taken to mitigate risk to others and inform authorities.
- If a symptomatic person is discovered in school, they will be taken to the clinic, a self-test kit will be administered and sent home or isolated until they can be picked up by a parent. SLT will be informed. 999 will be called if they are seriously ill or their life is at risk.
- In the case of a symptomatic pupil who needs to be supervised before being picked up, if a distance of 2m can't be maintained, supervising staff will wear adequate protective equipment.
- Supervising staff will ensure adequate self-disinfection after the pupil has left site. A deep clean will take place in the areas that the symptomatic person has been in, and protective equipment will be disposed of properly.
- If a pupil or a staff member tests positive for coronavirus, the registrar will inform education and health officials and complete the necessary forms.
- Parents will be informed and updated on a regular basis to advise on exposure to positive cases when this exposure happens in school.

Compliance

- All students, staff members, parents and all other visitors to the school site must at all times follow the instructions and request of school staff and leaders, so that the safety of all can be ensured, including sharing risk status
- Failure to follow reasonable requests, instructions or any part of this procedure, so as to cause others not to be safe, may result in the person concerned being asked to leave the school site and future access being blocked. The school principal's decision in this regard is final as the responsible officer for safety on the school site.

COVID 19 Management Committee

- The school leadership team will operate as the COVID 19 management committee which will remain active going forward. The committee will cover the responsibilities as outlined in MOE/MOH guidelines and the procedures outlined in this management plan.

Due to changes in the national SOP and guidance from MOE, the following are no longer required:

- *Mask wearing on the school premises*
- *Compulsory temperature testing for all and MySejahtera check-in for adults – temperature testing may be maintained for students to avoid risk of infection from Covid, flu, HFMD etc; MySejahtera risk status may be required for checking*
- *Limits on parental access to reception and café and visitor access to the school site*
- *Requirement for all visitors on site to be fully-vaccinated – this remains desirable to prevent risk of infection to others*
- *Restrictions on use of canteen, pre-packed lunches and restrictions on EYFS bags and packed-lunches, snacks*
- *Restrictions on face-to-face meetings – masks, distancing and ventilation are encouraged*
- *Restrictions on events, CCAs, open days, parent events, tours and trips – these may take place with adequate risk mitigation*
- *School to be informed of overseas travel plans*
- *Restrictions on equipment that students may use in school due to cleaning requirements*
- *Restrictions on drop-off and pick up – though drive-through and only one parent attendance is still recommended at designated points, drive-through pick-up is not possible for primary due to safety issues*
- *Random testing of students and staff*
- *Close contact isolation, unless living with a Covid patient where other guidance is provided*