

Music Coaching Programme (MCP) 2024-2025: TERMS & CONDITIONS

In addition to our weekly curriculum music lessons, we offer weekly peripatetic vocal and instrumental lessons through our Music Coaching Programme, in partnership with recognized Music Examination Boards. Our industry professionals, who are specialists in their fields, provide individual and small ensemble instruction. We believe that the instrumental music programme is integral to our school's holistic approach, enriching the educational experience for all students.

A) AVAILABLE LESSONS

- **Piano: Pop Piano, Classical Piano, Jazz Piano**
- **Vocal: Classical Vocal, Pop Vocal, Musical Theatre**
- **Strings: Violin, Viola, Cello**
- **Guitar: Rock Guitar, Classical Guitar, Acoustic Guitar, Bass Guitar, Ukulele**
- **Wind: Flute, Saxophone, Clarinet**
- **Percussion: Drum Kit (individual)**

B) TIMETABLE

Upon receipt of your online application, parents will be contacted by the instructors with the timetable. Each 40-minute lesson is scheduled weekly on a rotating basis to ensure that students do not miss the same classroom lesson regularly within a term. Please refer to the example below for a typical rotation:

| Lesson | Lesson Time | Tues 6th / Sept | Wed 14th / Sept | Tues 20th / Sept | Tues 27th / Sept |
|--------|---------------|-----------------|-----------------|------------------|------------------|
| P1 | 08:20 - 09:00 | - | - | - | - |
| P2 | 09:20 - 10:00 | Student A | H | F | E |
| P3 | 10:10 - 10:50 | B | Student A | H | F |
| P4 | 10:50 - 11:30 | C | | Student A | H |
| P5 | 11:40 - 12:20 | D | C | B | Student A |

Students are required to purchase music books and/or prepare a folder for sheet music and worksheets provided during lessons. Lesson times may alternate to a different day and could be scheduled during lunchtime, playtime, or after school, based on availability. Priority for after-school and lunchtime lessons is given to KS4 students.

C) INSTRUMENTS

To maximize progress, all students are expected to own their instruments for regular practice at home. If you require assistance with purchasing an instrument, our music teachers are available to help. Students may also book practice rooms during lunchtime or after school, subject to availability. Please contact Ms. Ann Peter at ann.peter@srikdu.edu.my for room bookings.

D) FEES & PAYMENT

- **Individual lessons: RM80**
- **Shared lessons: RM55**

If a shared lesson cannot be paired, students will either be placed on a waiting list or asked to consider an individual lesson. A termly invoice will be sent to parents by the Finance Department according to the number of lessons per term. For inquiries, contact bursary.subang@srikdu.edu.my.

E) PUNCTUALITY

Primary students will be escorted to and from their music lessons by the instructors. Secondary students are responsible for sharing their MCP timetable with their subject teachers and attending their music lessons punctually.

F) RENEWAL & WITHDRAWAL

Commitment to MCP lessons is for one academic year. Termly registration will automatically renew, so existing students do not need to register again. For withdrawals, a one-month written notice must be submitted to Ms. Ann Peter at ann.peter@srikdu.edu.my. A penalty equivalent to four lesson fees will be charged for short-notice withdrawals. Refund appeals will not be accepted.

G) MUSIC INSTRUCTORS

Parents are encouraged to communicate directly with our music instructors via their official emails. Our instructors are active performers, music educators, and studio session musicians, which may interest some parents. Building a strong relationship between students, teachers, and parents is important. Appointments to meet with teachers can be arranged directly. If there are concerns about MCP teachers, please schedule a meeting with Ms. Ann Peter. Regular progress updates will be provided to parents.

H) CANCELLATION/RESCHEDULING POLICY

All fees paid are used to cover the salaries of our external music instructors, regardless of terminations, forgotten lessons, school holidays, or any other absences. At the teacher's discretion, some blank weeks may be used to offer lessons, but this is subject to their availability. If a school event interferes with a music lesson, a replacement class will be arranged.

To cancel or reschedule a lesson at no cost, you must provide at least 24 hours' notice. Lessons will be rescheduled subject to the instructor's availability. If students do not show up for a lesson without adequate notice, the missed lesson will be charged.

In cases where students fall ill and will be absent from school, an email should be sent to the music instructor the night before to arrange a replacement lesson. Similarly, replacement lessons will be arranged if the instructor is ill or has an emergency.

I) CONTRIBUTION TO THE LIFE OF THE SCHOOL

A key goal of this programme is to provide students with opportunities to showcase their musical talents through various performances within and outside the school. Music soirees will be held termly, and students are encouraged to participate in these events throughout the academic year. Parents will be invited to attend these performances. Students are also encouraged to play key roles in concerts, productions, and other school events.

J) MUSIC EXAMINATIONS

Graded examinations are not compulsory. Whether a student will enter graded examinations is at the discretion of the teacher and the approval of the parents. Teachers will liaise directly with parents regarding this matter.

Currently, we are an exam center for the Associated Board of the Royal Schools of Music (ABRSM). Our MCP piano instructors are top-level accompanists and can assist in this regard at a reasonable rate. Our school is also in partnership with the following music examination boards:

- **Trinity College London**
- **Rock School Malaysia (RSL)**
- **Associated Board of the Royal Schools of Music (ABRSM)**

Contact Ms Ann Peter at ann.peter@srikdu.edu.my for enquiries/further clarifications.