

Haze Management Procedures

XCL Education Malaysia



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Purpose

This procedure outlines management systems put in place to secure the welfare for students and staff during a haze situation. It assigns responsibilities for the implementation of haze management measures based on a set of guidelines corresponding to health advisory announcements.

Scope

This procedure applies to all School Activities and all members of the School Community.

Procedure

- Haze updates are regularly posted in the School Newsletter and via email to parents and staff.
- Should there be a clear trend of the Air Pollutant Index (API) levels - rising to 101 or above, all outdoor physical activities (including all PE classes, morning and lunch break times, and after-school activities) will be brought indoors as appropriate and doors and windows to the school buildings will be kept closed wherever possible. In the event that an activity cannot be brought indoors, it will be cancelled and a suitable alternative proposed.
- As the school has indoor facilities and air-conditioned spaces, it will be possible to remain open for the majority of circumstances. However, for API readings beyond 300, the SLT will temporarily shut the school.
- Guided actions detailed in this procedure will always be overruled by guidance from the Ministries of Education and Health (MOE and MOH). Outdoor activities may cease and schools may close on the announcement of the MOE or when levels for action have been set by MOE or MOH at lower API reading levels than detailed in this procedure. In these cases, schools must follow government guidance.
- If forecast API levels for the next school day indicate Hazardous levels (>300) or exceeding MOE-guidance levels for closure, parents will be contacted via email other school communication tools to inform of planned closure.
- Depending on ongoing API levels, it is possible that school may have to be closed for multiple days. Where this is the case, parents will be updated on a regular basis to inform their future planning.
- The focus of the SLT will be on ensuring the school remains open on all occasions, if it is safe to do so.
- Unless explicitly informed otherwise, staff will continue to report to work as normal. Many scheduled activities for school operation and development will be able to continue as planned, but to ensure a safe working environment, all will be brought inside including food services. At API 300+, the school will close to all.

- Recommendations for mask wearing imply that a filter/ respirator mask is worn – N95 or similar.
- Parents with concerns over their children’s health need not send them to school, but they must inform school of absence in the usual manner.

Refer to the following table depicting the school’s continuity plan.

Index Category (API)	Haze Management Measures
≤ 50* Good/Moderate Daily monitoring	PSI readings are monitored each morning, but there is no impact on school operations.
51-100* Good / Moderate On-site monitoring-3hr	SLT will review PSI every 3 hours. At this PSI level, precautions are to be taken, including: - Teaching staff will ensure students have more drink breaks. - Teaching staff will encourage students to wear masks. - Teaching staff will ensure students are sent to the school nurse if they have any breathing issues and parents are informed. - Teaching staff will ensure students do not participate in strenuous exercise if feeling unwell and parents are informed. - Teaching staff will monitor students with known medical issues such as asthma. - Students may go to the library or other designated rooms at break or lunch.
101-125** Unhealthy On-site monitoring-2hr All Non-Essential Outdoor Activities Cease	SLT continues to review PSI every 2 hours. At this PSI level, further precautions are to be taken, including: - Outdoor activities and sports for younger students (EYFS and Primary) will cease; they will be minimized for older students (Secondary and Sixth Form) unless essential. - Breaks move in doors. Classrooms and other designated indoor areas are made available during break and lunch.
126-200** Unhealthy On-site monitoring-2hr All Outdoor Activities Cease	SLT reviews PSI every 2 hours. At this PSI level, further precautions are to be taken, including: - Outdoor activities and sports are to cease - Sports are to be relocated to the sports hall - Students are to remain inside during break and lunch - Masks will be recommended for all students and staff
201-300*** Very Unhealthy On-site monitoring-1hr Possible School Closure	SLT reviews PSI every 1 hour. At this PSI level, further precautions are to be taken, including: - Outdoor activities and events are cancelled - The school may close to students. Guidance from the MOE is followed. - All students and staff must wear masks
> 300*** Hazardous School Closure	The school will close to all students and staff. SLT will consult with various individuals and/or the local authorities and seek further recommendations.

* SLT reviews the API figures every morning and the API figures are monitored throughout the day. All figures are taken from http://apims.doe.gov.my/api_table.html.

** When the API reading is above 100, the MOE/MOH specific incident guidance is also followed, especially around ceasing outdoor activities for all students.

*** When the API reading is above 200, the MOE / MOH specific incident guidance is also followed, especially around school closures for students.

Responsibility

- The School Leadership Team is responsible for monitoring the execution, conclusion and programmed evaluation of this Haze Management procedure.
- The School Principal is responsible for maintaining this Haze Management procedure.
- The School Principal is responsible for the development of the School's Haze Management processes and procedures.

Supporting Documents

- Health and Safety Management Procedure
- Incident and Emergency Procedure
- Crisis Management Plan (CMP)
- First Aid Services Procedure
- Hazard Identification, Risk Assessment and Control Procedure

Promulgation and Implementation

The Haze Management Procedure will be communicated and implemented throughout the School community in the form of:

- Distribution of e-mails to Parents / School Staff, Health and Safety Committee / School Principal / School staff / CEO and XCL Education Malaysia Director of Operations.

Addendum

9 October 2026 Update to Haze Management Procedures

- **Revised School Closure Thresholds and Monitoring Protocol**
- **Effective Date:** 9 October 2026

This 9 October 2026 Addendum supplements the existing Haze Management Procedures following the Ministry of Education Malaysia (MoE) media statement dated 8 October 2026, issued in response to the decree of Kebawah Duli Yang Maha Mulia Seri Paduka Baginda Yang di-Pertuan Agong, Sultan Ibrahim, prioritising the health and safety of students and school personnel during the haze situation.

1. Revised MoE Closure Thresholds

The MoE has announced the following requirements for educational institutions under its jurisdiction:

Air Pollutant Index (API)	Closure Requirement
Above 180	Schools in affected areas must close.
Above 150 for 3 consecutive days	Schools in affected areas must close following three consecutive days of prolonged readings above 150.

Affected schools are required to implement Teaching and Learning from Home (PdPR) during closure.

2. State Education Department Directives

Selangor

The Selangor State Education Department (JPNS) has clarified through its WhatsApp communication group with private and international schools that school closure is at the discretion of the respective private schools.

Schools shall exercise this discretion responsibly, taking into account prevailing API readings, student and staff safety, and the MoE's announced measures.

Johor

Following the decree of Duli Yang Amat Mulia Tunku Mahkota Ismail, Pemangku Sultan Johor, the Johor State Government directed all schools in Johor to close on 8 and 9 October 2026.

Schools in Johor shall comply with closure directives issued by the Johor State Education Department (JPNJ) and other relevant authorities.

3. XCL School Closure Assessment

XCL will use API readings published by the Department of Environment Malaysia (DOE) through the Air Pollutant Index Management System (APIMS).

Closure Threshold	Monitoring and Action
API above 180	At 5pm everyday, XMCO will calculate the average API readings from 6.00 a.m. to 4.00 p.m. If the daily average exceeds 180, the school will close on the next school day.
API above 150 for 3 consecutive days	At 5pm everyday, XMCO will calculate the daily average API readings from 6.00 a.m. to 4.00 p.m. for last 3 days. If each day's average exceeds 150, the school will close on the following day.

Principals: Will be informed Sundays – Thursdays by 5.30pm via Academic Board Teams chat.

Parent notification: Closure announcements will be issued around 6.00 p.m. via PowerSchool.

Learning continuity: Schools will implement PdPR during closure.

Government directives: Any closure directive issued by the MoE, JPN or other competent authority shall take precedence over XCL's internal monitoring and assessment methodology.

4. Implementation

This Addendum takes precedence over any conflicting closure thresholds in the existing Haze Management Procedures. All other haze management measures and responsibilities remain unchanged.

Note: The 6.00 a.m. to 4.00 p.m. averaging method is XCL's internal monitoring approach, not a calculation method prescribed by the MoE. It shall not delay or override any applicable mandatory closure direction.

15 October 2026 Update to Haze Management Procedures

- Minister of Education announcement dated: **14 October 2026**
- Document updated: **15 October 2026**

1. Key announcement

The Minister of Education, Datuk Seri Fadhlina Sidek, announced that school operations during haze would be coordinated under the National Haze Action Plan (PTJK).

“outdoor activities would be postponed when the API reading exceeds 100, while schools would be closed when the reading exceeds 200”

- [Official announcement - Fadhlina Sidek, 14 October 2026](#)
- [Supporting news report - Bernama, published by The Star, 14 October 2026](#)
- [Supporting MoE guidance - Surat Siaran KPM Bil 1 Tahun 2019](#)

2. Application to these procedures

2.1 Current Action Thresholds

Based on official site APIMS ([MyEQMS](#)) readings at 6am, the schools will check, determine and inform parents by 6.30am of the following, if there is a change to the previous day's operation:

- API >100:** All outdoor activities will be suspended
- API >200:** School will close

If there is no change, there will be no announcement. If schools re-open after closure or outdoor activities are resumed, parents will be informed by announcement by 6:30am.

Schools will use the following table to determine DOE station locations to obtain API readings for 6am:

School	DOE Station Location
RSJB	Larkin, Johor
SKKD	Petaling Jaya, Selangor
SISJ, RSSA	Shah Alam, Selangor
RSCH	Cheras, WP Kuala Lumpur
SIKG	Klang, Selangor
SIPG	Seberang Perai, Pulau Pinang

Further directions from the MoE, JPN, PPD or other competent authorities take precedence and override the above instructions.

2.2 Superseded Requirements

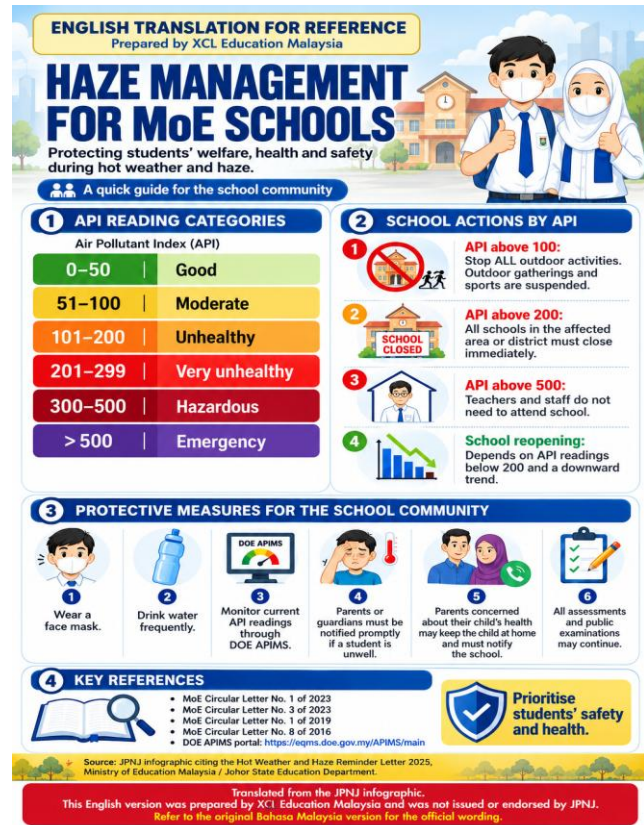
- Replaces the closure thresholds of API >180 and API >150 for three consecutive days in the 9 October 2026 Addendum, including XCL's closure assessment table.
- Supersedes the original procedure's provisions for possible closure at API 201-300 and mandatory closure only above API 300.
- Average readings by XMCO will not be taken and no updates will be published at 5pm. Schools must use the actual readings from the APIMS site at 6am to determine decisions.
- Earlier provisions are retained for historical reference only.

JPNJ ORIGINAL BAHASA MALAYSIA INFOGRAPHIC

This JPNJ-original infographic is reproduced unchanged.



The English infographic is a translation of the original JPNJ Bahasa Malaysia infographic. XCL's stricter precautions and any applicable authority directions continue to apply.



Revision History

Date	Summary of revision
9 October 2026	Added the Addendum following the MoE statement of 8 October 2026, including revised closure thresholds, state directives, XCL monitoring and communication arrangements.
15 October 2026	Added the Minister's 14 October 2026 announcement and source links, including the Bernama report published by The Star; clarified current API thresholds and precedence over earlier closure triggers; added the original JPNJ Bahasa Malaysia infographic followed by its English translation, clearly identified as prepared by XCL and not issued or endorsed by JPNJ; added this revision history.